MINUTES OF THE 79th MEETING OF EMPOWERED COMMITTEE UNDER MULTISECTORAL DEVELOPMENT PROGRAMME HELD ON 12th NOVEMBER, 2013, UNDER THE CHAIRMANSHIP OF SECRETARY, MINISTRY OF MINORITY AFFAIRS.

The 79th Meeting of the Empowered Committee (EC) for Multi-sectoral Development Programme (MsDP) was held on 12th November, 2013 under the Chairmanship of Secretary, Ministry of Minority Affairs, to consider and approve the project proposals with regard to the Minority Concentration Blocks (MCBs)/Minority Concentration Towns (MCTs) received from State Governments of Bihar and Sikkim. The representatives of Deptt. of HRD, Ministry of Health & Family Welfare, Ministry of Rural Development and Deptt. of Animal Husbandry and Fisheries attended the meeting. The Officials from State Governments of Bihar and Sikkim attended the meeting through video conferencing. A list of officials present in the meeting is annexed as annexure - I.

2. **Progress on website:** The progress of implementation of MsDP is reported on quarterly basis to the Delivery Monitoring Unit (DMU) in PMO (Prime Minister’s Office) and the status of implementation of various projects in terms of funds released by the Ministry of Minority Affairs and utilized by the State/UT; number of works sanctioned, completed and works in progress is regularly monitored. These details and photographs of works are placed in the Ministry’s website for transparency. State Governments/UT Administrations are required to review the implementation on quarterly basis; ensure that Central funds are released to the districts within one month of sanction; State share (wherever applicable) released along with the Central funds; ensure that the executing agencies start the construction works at the earliest, and complete the construction works within the scheduled period. A computer software application called MIS-MsDP has been made operational in July, 2011 and the States/UT have been advised to ensure that data is entered by all concerned so that Quarterly Progress Report (QPR), utilization certificate and various progress reports is generated through the software.

3. **Adhering to guidelines and eliminating duplication:** States/UTs should ensure that the proposals sent have the approval of the State Level Committee of MsDP / mission director of CSS concerned in order to ensure that the proposal, in terms of specification, norms, standards etc., is in accordance with the guidelines of the scheme concerned and that duplication has been ruled out. The responsibility for eliminating duplication of work and avoiding double counting of a scheme under two funding sources vested with both the district authority and the State Government. Accounts under MsDP should be maintained separately and Central Ministry concerned informed of assets created in respect of CSS topped up under MsDP.
4. **Centrally Sponsored Scheme (CSS) guidelines:** MsDP provides that there would be no change in guidelines of any existing Centrally Sponsored Scheme (CSS) under implementation in such districts for which this programme would provide additional funds. In case schemes for individual benefits are taken up under the programme, there shall be no divergence from existing norms for selection of beneficiaries from the list of BPL families in the district, so that benefits from the additional funds flow to all BPL families and not selectively. However, the provision under Indira AwasYojana (IAY) guidelines for making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST) will not be followed under MsDP. The entire number of units sanctioned under MsDP would be given to BPL households, from minority communities as well as other communities, in order of the serial number in the approved wait list without making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST).

4.1. **Aganwadi Centre:** Wherever Aganwadi Centre has been approved, it should be ensured to follow the norms of Ministry of Women and Child Development that the minimum area of AWC would be 600 sq. feet with a sitting room for children/women, separate kitchen, store for storing food items, child friendly toilets and space for children to play, with drinking water facility.

5. **Timely release of funds:** The sanction letters of the Ministry stipulate that funds should be released to the district/implementing agency within a month’s time, but the States/UT have been generally taking much time in releasing funds to the district/implementing agency. State shares, wherever applicable, are not released along with the Central funds by some States. Prompt release of funds was advised to ensure that works are started at the earliest.

6. **Utilisation Certificate:** For release of second installment, utilization certificate (UC) is required. If the UC is furnished within a period of one year after release by the Ministry, 60% UC would be required for releasing the next installment. However, if utilization is made beyond the period of a year, 100% utilization would be necessary. The UCs would need to be accompanied by QPR showing physical progress, photographs as proof of the work in progress and the phasing of funds for the release sought. The Utilization Certificates of the 2nd instalment should also be submitted by the States/UTs to the Ministry.

7. **Sample testing and quality control:** Quality control was to be ensured through regular and frequent field visits and by testing samples of the construction work for which funds would be sanctioned by the Ministry on receipt of request from the State concerned. All the States/UTs were advised to carry out field visits, quality control tests and review all works under MsDP to ensure that the shortcomings do not take place in their State/UT.
8. **Inclusion of Members of Parliament in State and district level committees:** Members of Parliament (MP) and Member of Legislative Assembly (MLAs) have been included in the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the committee for MsDP. MLAs are also to be nominated on the Committees by the State Government. It should be ensured that they are invited to attend the meetings of the district and State level committees.

9. **Display boards:** Para 19 of the scheme of MsDP provides for a ‘display board’ which should have— Name of the project/scheme printed followed by “Multi-sectoral Development Programme (MsDP), Ministry of Minority Affairs, Govt. of India.” For projects with longer construction period, in addition to above, the name of implementing agency, date of sanction of the project, likely date of completion and estimated cost of the project should be printed on the display boards. States/UT should ensure this and put up a permanent display on completion of each project.

10. **General conditions applicable to projects approved by the Empowered Committee**

For approvals given by the Empowered Committee, including in-principle approvals, the Principal Secretary/Secretary of State's/UTs and the District Collectors/representatives were advised to note that the following conditions would apply to all projects under MsDP. State Government/UT administration concerned should ensure that the following have been complied with:-

**Approval of the State department concerned/Mission Director** for Centrally Sponsored Scheme (CSS) concerned have covered the following –

(a) **Need** for having the proposal sanctioned under MsDP.
(b) **Duplication has been eliminated.**
(c) Proposal is as per norms, specifications, layout design, funding norms and cost norms of the CSS guidelines concerned.
(d) Separate accounts for schemes under MsDP will be maintained and details sent to the Central Ministry concerned for maintaining proper record of assets and avoiding double counting and duplication.
(e) **Estimates have been prepared as per Schedule of Rates (SOR) of the State Government and have been approved by a competent engineering department** of the State Govt.
(f) **Staff is available** for functioning unit or will be provided for new unit.
(g) **Recurring expenditure** would be provided by the State Government.
(h) **Land is available and/or will be made available by the State Government in villages/locations having the highest proportion (percentage) of minority population.**

11. **Review meetings of Oversight committee in State, and State and district level committees:** The scheme of MsDP envisages quarterly review meetings by the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the committee for MsDP. The State level committee also acts as
the Oversight Committee for MsDP. Quarterly review meetings for State level committee/State Oversight Committee and district level Committee should be held and copy of the meeting notice should be sent to the Ministry to enable a representative to attend State Level meetings as envisaged under MsDP. It should be ensured that Members of Parliament nominated in such Committees are invited to attend the meetings.

12. **Photographs:** Photographs of completed works and works in progress indicating type of asset, name of location/village and date should be placed in the MIS-MsDP web page and officials from the State and districts were impressed upon the need to have photographs, in digital format sent by email to Shri U.K. Sinha, Under Secretary in the Ministry- ujjwal.sinha@nic.in. The photographs are required for release of second installment.

13. The Chairman (EC) emphasized that the benefits accrued by the implementation of MsDP should go to the Minority Communities properly. Therefore, not only location of the assets in the areas having substantial minority population is important, but it is also equally important to see that the assets created are actually imparting benefits to the minorities. The State Government was impressed upon to propose the locations of projects under MsDP accordingly.

**Item No. (A)**

14. The representatives of Deptt. of HRD, Ministry of Health & Family Welfare, Ministry of Rural Development and Deptt. of Animal Husbandry and Fisheries apprised the present sharing ratio of the programme being run by those Ministries. The EC decided to follow the sharing pattern between Centre and State as submitted by the representative.

**Item No. (B) Bihar**

15. The EC took note of the following information furnished by the State Govt. regarding availability of land, cost etc. as given below:

(i) (a) It has been ensured that all the locations proposed have at least 25% minority population in its catchment area.

(b) It has been ensured that all the schools where ACRs, Labs and Hostels are proposed have at least 25% enrolment of the minority students.

(ii) The cost estimates proposed for the different works/projects are as per the standardized cost derived on the basis of norms/design prescribed by the concerned Ministry for that particular work.

(iii) It has been ensured that there is no duplication of the work with any scheme of the Central Government or a State Government and the concerned Director/Mission Director has been consulted in this regard.

(iv) The land for all the construction activities is available.
(v) The maintenance and the recurring cost related to the assets proposed in this Plan will be borne by the State Government.

(vi) The plan proposal has been recommended by the State Level Committee for PM’s New 15 Point Programme.

**High Schools**

16. The State govt. presented that it has been proposed that high schools in the Panchayats including those of MCBs will be constructed @ unit cost of Rs. 118.26 lakh. The design of the high schools will be same everywhere. Such high schools would be constructed where more than one acre of land is available at the location. The construction will be done by the Corporation under Department of Education of Govt. of Bihar. It was also informed by the State Govt. that the cost includes centage charge of Rs. 9.68 lakh per school. EC approved the high school excluding the centage charge. Further, the EC requested the State Govt. to ensure that the proportion of fund which should flow to these MCBs under this scheme of High Schools must be maintained and allocation under MsDP should only be the additional resource towards this.

As regards infrastructures in Islamia Urdu School at Fulwari sharif in Patna District, it was clarified that the infrastructure are proposed in three schools. But the status of the school is not clear, whether it is Govt. or not. The State Govt. was requested to send the details in this regard.

**Skill Training**

17. As regards proposals regarding skill training by ECIL at the total cost of 57.00 crore to 28500 candidates, the EC observed that the training relate to computer only and there was no guarantee for the employment of the trained candidates. It was agreed that a separate meeting with State Govt. officials will be held to clarify and resolve all the related issues.

**ACRs & Hostels**

18. As regards proposals of additional classrooms and hostels in madarsas and schools, the EC pointed out that the cost of these items varies from location to location abnormally and there is no standardization of cost. Therefore, these projects were deferred for the present and State Govt. was requested to standardize these costs based on uniform design.

**Health Centers**

19. As regards proposals of Health centres, EC observed slight variation in the unit cost of different districts. Principal Secretary, Govt. of Bihar, informed that a modular design for health centers was under consideration of the State and he would inform the cost after the approval of design. EC was of the view that such centers under MsDP may be approved based on the concrete structure already proposed. It was decided to adopt the unit cost as given in the minutes of the State Level Committee meeting. The proposal of the State after the approval of design may be taken up on its receipt.

20. The Empowered Committee approved the following projects and also decided to release 50% of the Central share to the State Govt.
1. Darbhanga District

(i) Darbhanga Block

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<th>Unit cost</th>
<th>Central share</th>
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### Kishanganj District

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### (xiii) Amdabad

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### 5. Purnia District

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### (vii) Baisa Block

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<td>Construction of health sub-centre</td>
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<td>46.71</td>
<td>15.57</td>
<td>62.28</td>
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<td>Construction of labour room in PHC, Baisi</td>
<td>75:25</td>
<td>01</td>
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### (viii) Baisi Block

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<th>1st instalment</th>
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<td>03</td>
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### (ix) Dagrua Block

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6. West Champaran District
   (i) Mainatang Block

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<td>Construction of high school building at Chauhti and Madhubn.p. 25% and above</td>
<td>75:25</td>
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<td>108.58</td>
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(ii) Narkatiaganj Block

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(iii) Lauria Block

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<td>Construction of high school at Deoerva (57.75% m.p.) Mathia (25% m.p.)</td>
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(iv) Sikta Block

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<td>Construction of high school at Sirsiya (78% m.p.), Behra (78% m.p.) and Suryapur (25% and above)</td>
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<td>81.43</td>
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<td>7.79</td>
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7. Siwan District:  
(i) Husainganj Block

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<th>Central share</th>
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<td>Construction of health sub-centre at Gram Khodaibari</td>
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<td>01</td>
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<td>3.89</td>
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8. Samastipur District  
Tajpur Block

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<td>Small water supply scheme</td>
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<td>9.92</td>
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<td>9.92</td>
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Item No. (B) Sikkim

21. The EC took note of the following information furnished by the State Govt. regarding availability of land, cost etc. as given below:

- All the projects have the SLC approval.
- Land is available for all the construction activities are available.
- The cost estimates proposed for the different works/projects are as per the standardized cost derived on the basis of norms/design prescribed by the concerned Ministry for that particular works.
- ‘No duplication certificate’ has been issued by competent authority.
- The maintenance and the recurring cost related to the assets proposed in this Plan will be borne by the State Govt.
- Executing Agency have been selected for the projects.

22. The Empowered Committee observed that the project cost of some of the assets proposed was on higher side. The costs were finalized in consultation with the representatives of the State Govt.

23. The Empowered Committee approved the following projects and also decided to release 50% of the Central share to the State Govt.

(i) Mangan Block

<table>
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<tr>
<th>S.No</th>
<th>Name of Projects</th>
<th>Sharing ratio</th>
<th>Unit</th>
<th>Unit Cost</th>
<th>Central share</th>
<th>State share</th>
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<tr>
<td>1</td>
<td>Construction of eight room additional class rooms at Mangshilla Sr. Sec School</td>
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<td>1</td>
<td>80.00</td>
<td>72.00</td>
<td>8.00</td>
<td>80.00</td>
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<td>Construction of PHSC with RCC structure and ANM quarter at Nampatam</td>
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<td>31.50</td>
<td>3.50</td>
<td>35.00</td>
<td>15.75</td>
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<tr>
<td>3</td>
<td>Construction of Library room alongwith toilets boys &amp; girls at Govt. Jr. High School at Swayem.</td>
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<td>35.00</td>
<td>31.50</td>
<td>3.50</td>
<td>35.00</td>
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(ii) Chungthang Block

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<th>State share</th>
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<tbody>
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<td>Construction of PHSC at Chungthang</td>
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<td>Construction of 4 room School building Jr. High School upto class 8th at Ramomunier Ship-Gyar</td>
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<td><strong>12.50</strong></td>
<td><strong>95.00</strong></td>
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24. The meeting ended with a vote of thanks to the Chair.