

Expression of Interest (EOI)

For

Services of a Consultancy Organization

for

***“Conducting Study and preparation of detailed Concept Note
on Strengthening / Modernisation of Madarsas”***

Ministry of Minority Affairs

**Haj Division, First Floor,
Wing 2, West Block 8, Sector 1, R.K. Puram,
New Delhi , Tel Nos.: 2626 0064, 2616 0080**

15th October, 2020

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1. TEXT OF ADVERTISEMENT

**Ministry of Minority Affairs
Haj Division, First Floor,
Wing 2, West Block 8, Sector 1, R.K. Puram,
New Delhi**

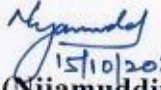
INVITATION FOR EXPRESSION OF INTEREST

Ministry of Minority Affairs (MOMA) invites sealed Expression of Interest (EOI) from Indian consulting agencies/ Institutions of repute for conducting study and preparation of detailed concept note on Strengthening/ Modernisation of Madarsas.

2. The EOI Document containing the details of qualification criteria, submission requirement, brief objective & scope of work and evaluation criteria etc. can be downloaded from the website www.minorityaffairs.gov.in. EoI is also published on eprocure.gov.in/epublish/app.
3. Further details, if any, may be obtained from Director (Haj), M/o Minority Affairs, Haj Division, first Floor, Wing 2, West Block 8, R.K. Puram, Sector 1, New Delhi during working hours.
4. Last date for submission of EOI is **02.11.2020 upto 1400 hrs.** Sealed envelope marked to the captioned address, containing EOI may be submitted mentioning "EOI for conducting study and preparation of detailed concept note on Strengthening/ Modernisation of Madarsas" on the top cover:

**"Shri Nijamuddin, Director,
M/o Minority Affairs, Haj Division, first Floor, Wing 2, West Block 8,
R.K. Puram, Sector 1, New Delhi"**

5. Proposal may also be submitted through electronic mode in a password protected PDF file titled as "EOI for conducting study and preparation of detailed concept note on Strengthening/ Modernisation of Madarsas". The proposal may be mailed to nijamuddin.s@gov.in. The bidder must not share the password with the proposal submission. Password will only be disclosed by the bidder when requested at the time of opening of bids.
6. Applicants meeting the qualification criteria will be shortlisted and Request for Proposal (RFP) / Bid Document will be subsequently issued to the short listed applicants only.


15/10/2020
(Nijamuddin)

**Director to the Government of India
Ministry of Minority Affairs, New Delhi**

Note: MoMA or any of its designates reserves the right to cancel this request for EoI and/or invite afresh with or without amendments, without liability or any obligation for such request for EoI and without assigning any reason. Information provided at this stage is indicative and MoMA reserves the right to amend/add further details in the EoI.

2. LETTER OF INVITATION

Ministry of Minority Affairs
Haj Division, First Floor,
Wing 2, West Block 8, Sector 1, R.K. Puram,
New Delhi

No.9/3/2020-PP.II/Haj

Dated: 15.10.2020

Dear Sir/Madam,

Ministry of Minority Affairs (MoMA) invites sealed Expression of Interest (EOI) from Indian consulting agencies/ institutions of repute for conducting study and preparation of detailed concept note on Strengthening/ Modernisation of Madarsas.

2. The EOI Document containing the details of qualification criteria, submission requirement, brief objective & scope of work and method of evaluation etc. is enclosed.
3. The EOI Document is also available on the MoMA website www.minorityaffairs.gov.in.
4. You may submit your responses in sealed envelopes in prescribed format to the undersigned latest by 02.11.2020.

**"The Director, M/o Minority Affairs, Haj Division,
first Floor, Wing 2, West Block 8
R.K. Puram, Sector 1, New Delhi"**

5. Proposal may also be submitted through electronic mode in a password protected PDF file titled as "EOI for conducting study and preparation of detailed concept note on Strengthening/ Modernisation of Madarsas". The proposal may be mailed to nijamuddin.s@gov.in. The bidder must not share the password with the proposal submission. Password will only be disclosed by the bidder when requested at the time of opening of bids.

6. Queries if any may be referred in writing to the Director (Haj), at the above mentioned address or Telephone No. 26160080 or at E-mail: nijamuddin.s@gov.in

S. No.	Critical Dates	Date	Time
1.	Publishing Date	15.10.2020	
2.	Document Download Start Date	16.10.2020	12.00 hrs
3.	Document Download End Date	02.11.2020	12.00 hrs
4.	Bid Submission Start Date	22.10.2020	10.00 hrs
5.	Bid Submission End Date	02.11.2020	14.00 hrs
6.	Bid Opening Date	02.11.2020	15.00 hrs

Yours faithfully,

Encl.: EOI Document.


15/10/2020
(Nijamuddin)

**Director to the Government of India
Ministry of Minority Affairs, New Delhi**

Expression of Interest

3. Background:

3.1 It is the constitutional obligation (under Article 21A) of the Government to provide education to the masses and to ensure that all children should get proper formal education. The Constitution (Eighty-sixth Amendment) Act, 2002 inserted Article 21-A in the Constitution of India to provide free and compulsory education to all children in the age group of six to fourteen years as a Fundamental Right in such a manner as the State may, by law, determine. The Right of Children to Free and Compulsory Education (RTE) Act, 2009, which represents the consequential legislation envisaged under Article 21-A, provides that every child has a right to full time elementary education of satisfactory and equitable quality in a formal school which satisfies certain essential norms and standards.

3.2 Education is an area of concern for the Muslim Community. It is understood that a large number of children from the Muslim community in India may be attending Madarasas for education. Madarsa is an Arabic word which actually means an Educational Institution. However, it has been observed that over a period of time the education being imparted in Madrasas does not follow the formal curriculum and does not have sufficient infrastructure and qualified teachers.

3.3 Human capacities are greatly influenced by the quality of education it receives. Quality education opens a range of opportunities for the children. The Sachar Committee Report on Social, Economic and Educational Status of Muslim community has noted that “the popular perception that religious conservatism among Muslims is a major factor for not accessing education is incorrect. The recognition of their educational backwardness is quite acute amongst a large section of Indian Muslims and they wish to rectify it urgently”. Muslim parents today aspire for better education and employment for their children There is, therefore, need to ensure that quality education is accessible to all children including minority community children.

3.4 The National Education Policy 2020 recognises that Minorities are relatively under represented in school education as well as higher education. The Policy acknowledges the importance of interventions to promote education of children belonging to all minority communities, and particularly those communities that are educationally underrepresented. It envisages that separate strategies will be formulated for focused attention on reducing the social category gaps in school education which inter alia include the alternative forms of schools to be encouraged to preserve their traditions or alternative pedagogical styles. At the same time, they will be supported to integrate the subject and learning areas prescribed by the National Curriculum Framework for School Education (NCFSE) into their curricula in order to reduce and eventually eliminate the underrepresentation of children from these schools in higher education. In particular, financial assistance will be provided to introduce science, mathematics, social studies, Hindi, English, State languages, or other relevant subjects in the curriculum, as may be desired by these schools. This would enable children studying in these schools to attain the learning outcomes defined for Grades 1– 12. Furthermore, students in such schools would be encouraged to appear for State or other Board examinations and assessments by the National Testing Agency, and thereby enroll in higher education institutions. Capacities of teachers in the teaching of science, mathematics, language, and social studies will be developed including orientation to new pedagogical practices. Libraries and laboratories will be strengthened and adequate reading materials like books, journals, etc., and other teaching-learning materials will be made available.

3.5 The Mission of Ministry of Minority Affairs is to improve the socio-economic conditions of the minority communities through affirmative action and inclusive development, so that every citizen has equal opportunity to participate actively in building a vibrant nation and to facilitate an equitable share for minority communities in education, employment, economic activities and to ensure their upliftment.

3.6 With the above objective and to ensure that the Madarsas in the country impart quality school education to children, which would enable them to participate in higher education and open up career avenues for them. It is proposed to Strengthen/ Modernise Madarsas and the same has been included in the Five Year Vision Document of the Ministry of Minority Affairs. To achieve this goal and to explore ways, MoMA intends to engage a Consultancy Firm to prepare a detailed Concept Note for Strengthening/ Modernisation of Madarsas in India.

4.0 Aims & Objectives:

The objective of conducting the study and preparation of detailed concept note is to seek professional opinion on the existing status of Madarsa (both recognized and unrecognized) in the country, need for imparting quality education to children studying in Madarsas, which would enable them to participate in higher education and open up career avenues for them and to explore ways and suggest measures for meeting the objectives.

5.0 Venue & Deadline for submission of proposal

Proposal, in its complete form in all respects as specified in the EOI, must be submitted to MOMA at the address specified herein earlier. In exceptional circumstances and at its discretion, MOMA may extend the deadline for submission of proposals by issuing an amendment to be made available on the MOMA website, in which case all rights and obligations of MOMA and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

6.0 Validity of Offer:

The offer for EOI as per this document shall be valid for a period of three (3) months initially which may be extended further if required by MOMA.

7.0 Terms of Reference

The detailed terms of reference are enclosed at **Annexure-I**.

8.0 Instructions to Consultants

8.1 The Expression of Interest is to be submitted either in the physical form or electronic form in the manner as prescribed below:-

(i) Physical Submission

All information as detailed below is to be submitted at the address specified herein earlier in two hard copies in separately sealed envelopes and one soft copy in CD:-

- a) Applicant's Expression of Interest as per Format-1.
- b) Organizational Contact Details as per Format-2.
- c) Experience of the organization as per Format-3.
- d) List of three (05) experts/ consultants on payroll as per Format-4.
- e) Financial strength of the company as per Format-5.
- f) Additional information as per Format-6.
- g) Declaration as per Format-7.
- h) Power of Attorney in favour of Authorized Signatory with long and short signatures of Authorized person.
- i) Consultancy organization/ Institution must have its office in Delhi / NCR.

(ii) **Electronic submission**

- (a) Proposal may also be submitted in the requisite formats through electronic mode in a password protected PDF file titled as "EOI for conducting study and preparation of detailed concept note on Strengthening/ Modernisation of Madarsas".
- (b) The proposal may be mailed to nijamuddin.s@gov.in.
- (c) The bidder must not share the password with the proposal submission.
- (d) Password will only be disclosed by the bidder when requested at the time of opening of bids.

8.2 EOI Documents have been hosted on the website www.minorityaffairs.gov.in and may be downloaded from the website.

8.3 The bidders are expected to examine all instructions, forms, terms and other details in the EOI document carefully. Failure to furnish complete information as mentioned in the EOI document or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the Bidder's risk and may result in rejection of the proposal.

9. Qualification Criteria:

Following will be the minimum pre-qualification criteria. Each eligible consultant should possess all the following pre-qualification criteria. Responses not meeting the minimum pre-qualification criteria will be rejected and will not be evaluated.

S.No.	Pre-qualification Criteria	Supporting Document	Compliance
1.	The applicant shall be a firm/ company/ partnership/ Institution registered under the Indian Companies Act, 1956/ the partnership Act, 1932/ relevant Acts and who have their registered offices in India and must have an office in National Capital Region of Delhi.	Copy of Certificate of incorporation and Partnership Deed, if any.	
2.	The firm/ institution should be in the business of providing similar consultancy services for at least 03 years as on 31.03.2020.	Certificate by Company Secretary of the Bidder's organization	
3.	The Bidder has to be profitable and should not have incurred loss in any of the last 3 consecutive Financial Years (FY 2016-17, 2017-18 & 2018-19)	Format-5 to be certified & validated by Chartered Accountant (CA) of the bidder's organization	
4.	The Bidder should have an annual turnover of Rupees one crore in each of the last 3 consecutive Financial Years FY 2016-17, 2017-18 & 2018-19) from only consultancy Services rendered in India	CA certified document with name of CA registration number, signature and stamp	

5.	The Bidder shall have experience of providing: <ul style="list-style-type: none"> i. Three similar completed consultancy services to Central Govt./State Govt./PSUs/ Govt. bodies in India costing not less than Rs. 20 Lakh each or ii. Two similar completed services costing not less than Rs.25 Lakh each or iii. One similar completed services costing not less than Rs. 40 Lakh 	Copy of Work Order / Contract
6.	The consultancy firm should have at least 05 full time consultants on its pay rolls	Certificate by Statutory Auditor or Company Secretary of the Bidder's organization
7.	The firm should not be blacklisted by any Central Govt. / State Govt. / PSU/Govt. Bodies	Certificate signed by the Authorized signatory
8.	PAN No. / Service Tax Registration Certificate	Copy of Certificate to be enclosed.
9.	Preference will be given to agency/organization having prior experience in Review/Appraisal of Centrally Sponsored Scheme for any Central / State Govt. / Govt. Autonomous Bodies.	
10.	The Bidder must have an office in Delhi / NCR.	Details of branch offices in State/UTs other than Delhi/NCR area, if any, may be submitted.

10. Evaluation Criteria and Method of Selection:

10.1 Stage I: Expression of Interest (EOI)

- (i) EOI will be evaluated by an evaluation committee for short listing agencies/ institutions as per the pre-eligibility criteria given in this EoI. The decision of the evaluation committee will be final.
- (ii) MOMA will take up references and reserves the right to pay due heed to the Bidder's performance elsewhere and any past experience from MOMA.
- (iii) Short listed agencies will be issued formal Request for Proposal (RFP)/ Bid Documents at a later date.

10.2 Stage II: Request for Proposal (RFP)

- (i) MoMA shall circulate a detailed RFP among the shortlisted vendors only.
- (ii) The shortlisted vendors may also carry out the required study of the requirements, at their own cost, based on the RFP.
- (iii) The shortlisted vendors shall submit a detailed Technical and Financial Proposal as per RFP document. The bidding process shall be a two-stage process.
- (iv) The technical proposals submitted by the vendors shall include all details as per RFP shared with them (to be provided later to the shortlisted vendors only) and shall be evaluated by a Technical Evaluation Committee and marks assigned, to a maximum of 70.
- (v) The financial proposals shall be submitted as per RFP format shared with them (to be provided later to the shortlisted vendors only) and shall be evaluated by the Evaluation Committee and marks assigned to a maximum of 30, with the Lowest bidder getting 30 and all other bidders getting marks relative to the Lowest bid.

- (vi) The combined score of technical and financial will be taken into consideration and the vendors shall be ranked as per the combined score and shall be selected for further contract discussion.

The vendor should have technically qualified and well experienced strong in-house resource base.

11. Response:

11.1 Bidders must ensure that their Bid response is submitted as per the formats attached with this document. Special comments on the objectives and scope of the service projected in the enquiry may also be submitted along with the offer.

11.2 Application in sealed cover must be super scribed, as “EOI for conducting study and preparation of detailed concept note on Strengthening/ Modernisation of Madarsas.”.

12. Conflict of Interest:

12.1 Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the Bidder to inform MOMA, detailing the conflict in writing as an attachment to this Bid.

12.2 MOMA will be the final arbiter in cases of potential conflicts of interest. Failure to notify MOMA of any potential conflict of interest will invalidate any verbal or written agreement.

12.3 A Conflict of Interest is where a person who is involved in the procurement has or may be perceived to have a personal interest in ensuring that a particular Bidder is successful. Actual and potential conflicts of interest must be declared by a person involved in a Bid process.

13. Condition under which EOI is issued:

The EOI is not an offer and is issued with no commitment. MOMA reserves the right to withdraw EOI and or vary any part thereof at any stage. MOMA further reserves the right to disqualify any bidder, should it be so necessary at any stage.

14. Last date of submission of EOI:

The last date of submission of EOI is 02.11.2020 (1400 hrs.).
Bid Opening Date & Time is 02.11.2020 (1500 hrs.)

15.0 FORMATS FOR SUBMISSION:

FORMAT – 1

APPLICANT'S EXPRESSION OF INTEREST

To,

The Director,
M/o Minority Affairs,
Haj Division, First Floor, Wing 2, West Block 8,
R.K. Puram, Sector 1,
New Delhi

Sub: Submission of Expression of Interest for conducting study and preparation of detailed concept note on Strengthening/ Modernisation of Madarsas

Dear

In response to the Invitation for Expressions of Interest (EOI) published on xx.xx.xxxx for the above purpose, we would like to express interest to carry out the above proposed task. As instructed, we attach 2 sets of the following documents in separately sealed envelopes and one soft copy:

1. Organizational Details (Format-2)
2. Experience in related fields (Format-3)
3. List of experts / consultants on payroll at least 3 (Format-4)
4. Financial strength of the organization (Format-5)
5. Additional information (Format-6)
6. Declaration (Format-7)

Sincerely Yours,

Signature of the applicant

[Full name of applicant]

Stamp.....

Date:

Encl.: As above.

Note: This is to be furnished on the letter head of the organization.

FORMAT – 2

S. No	Organizational Contact Details	
1.	Name of Organization	
2.	Main areas of business	
3.	Type of Organization Firm/ Company/ Institution registered under the Indian Companies Act, 1956/ the partnership Act, 1932/ relevant Act	
4.	Whether the firm has been blacklisted by any Central Govt. / State Govt./PSU/ Govt. Bodies / Autonomous? If yes, details thereof.	
5.	Address of registered office with telephone no. & fax	
6.	Address of offices in i) National Capital Region of Delhi ii) All other State/UT's	
7.	Contact Person with telephone no. & e-mail ID	

Enclose:-

1. Copy of Certificate of Incorporation.
2. Copy of Article of Association in respect of 3 above.
3. Undertaking in respect of 4 above.

Signature of the applicant

Full name of the applicant

Stamp & Date

FORMAT – 3

Experience in Related Fields					
Overview of the past experience of the Organization in all aspects related to Brand Building Related					
S. No	Items	Number of Assignments during last 5 years	Order Value of each assignment in Lakhs of Rs. (Enclose copy of each order)	Mention the name of Client/ Organization (Enclosed completion certificates)	
1	Experience of assignments of similar nature				
1.1	Experience in carrying out similar assignments in Government				
1.2	Experience in carrying out Similar assignments in Public sector.				
<p>Decision of Evaluating Committee in ascertaining “similar nature” and “similar assignment” will be final.</p> <p align="right">Signature of the applicant Full name of applicant Stamp & Date</p>					

FORMAT – 4

List of experts/consultants on payroll (at least 5)				
S. No	Name	Designation	Qualification	Relevant Experience
1.				
2.				
3.				
4.				
5.				
6.				

Signature of the applicant
Full name of applicant

Stamp & Date

FORMAT – 5

Financial Strength of the Organization					
S. No	Financial Year	Whether profitable Yes/NO	Annual net profit (in Crores of Rs.)	Overall annual turnover (in Crores of Rs.)	Annual turnover from only Consultancy services rendered in India (in Crores of Rs.)
1	2016-17				
2	2017-18				
3	2018-19				

Note: Please enclose auditor's certificate in support of your claim.

Signature of the applicant
Full name of applicant

Stamp & Date

FORMAT – 6

Additional Information

1. List all enclosures related to the previous sections.

S.NO	Description	No. of pages

2. Additional information to support the eligibility as per Section 7 (Not more than 2 pages).

Signature of the applicant
Full name of applicant
Stamp & Date

FORMAT -7

Declaration

We hereby confirm that we are interested in competing for the Consultancy Services to undertake the task related to conducting study and preparation of detailed concept note on Strengthening/ Modernisation of Madarsas

All the information provided herewith is genuine and accurate.

Authorized Person's Signature.

Name and Designation:

Date of Signature:

Note: The declaration is to be furnished on the letter head of the organization.

**CONDUCTING STUDY AND PREPARATION OF DETAILED CONCEPT NOTE
ON STRENGTHENING/ MODERNISATION OF MADARSAS**

TERMS OF REFERENCE

1. Introduction

1.1 The Mission of Ministry of Minority Affairs is to improve the socio-economic conditions of the minority communities through affirmative action and inclusive development, so that every citizen has equal opportunity to participate actively in building a vibrant nation and to facilitate an equitable share for minority communities in education, employment, economic activities and to ensure their upliftment.

1.2 With the above objective and to ensure that the Madarsas in the country impart quality school education to children, which would enable them to participate in higher education and open up career avenues for them. It is proposed to Strengthen/ Modernise Madarsas and the same has been included in the Five Year Vision Document of the Ministry of Minority Affairs. To achieve this goal and to explore ways, MoMA intends to engage a Consultancy Firm to prepare a detailed Concept Note for Strengthening/ Modernisation of Madarsas in India.

2. Objectives

2.1 The project is envisaged to achieve the following objectives:

- (i) Ensuring formal education to all the children studying in Madrasas in line with the goals set in the NEP 2020.
- (ii) Equivalence of education imparted in Madarsas for employability, and acceptability of Madarsa passouts by the institutions of higher /technical education.
- (iii) Strengthening/ Modernisation of Madarsas by way of filling the gaps viz. curricula, capacities of teachers, infrastructure, ICT etc. in line with the NEP 2020.
- (iv) Management of central repository of data regarding Madarsas in India for ensuring authenticity of data and functional access to all stakeholders for evidence based planning and decision making.

3. Scope of Work

3.1 The Consultancy Firm shall be required to prepare a detailed Concept Note on Strengthening/ Modernisation of Madarsa which may include the following activities:

- (i) To study the historical perspective of Madarsas as an alternative form of schooling and identify the key challenges and learnings
- (ii) To study the format of existing Madarsas in India, including their infrastructure, curriculum, availability of teachers, as well as their management i.e. Government, Government Aided or Private.
- (iii) To identify gaps in Madarsa system of education vis a vis mainstream education/ modern education as envisaged in NEP 2020.
- (iv) Stakeholder analysis - Key concerns faced by different stakeholders and understanding of their requirements.
- (v) To study the Government interventions in Madarsas and its outcome.

- (vi) To suggest the phased implementation roadmap and interventions required to achieve the objective of Strengthening/ Modernisation of Madarsas.
- (vii) To assess the budgetary support/ financial requirements for Strengthening/ Modernisation of Madarsas.
- (viii) Also do the Risks identification, evaluation and prioritization of any type of risks along with possible mitigation steps.

4. Methodology

- (i) A field sample survey of 10 states chosen in consultation with MOMA from all regions of the country viz. North Eastern Region, South, North, East & West Zones, Himalayan States, UTs etc., will be conducted.
- (ii) Meeting with different stakeholders for identifying key concerns faced by them and understanding of their requirements.
- (iii) Study of Government interventions over the past and its outcome.

5. Time Schedule

A draft appraisal report would be submitted within 2 months of the date of signing of agreement. MoMA will be required to provide written response within 15 days of receipt of draft report. The consultant will submit the final report within 3 months of the date of signing of agreement, after taking into account the comments of the Ministry on the draft report. Four hard copies along with soft copy of the Final Report shall be submitted to MOMA within a period of three months from the date of signing of agreement.

6. Inputs to be provided by MOMA

MOMA will facilitate interaction of agency/ individuals/ consultants with the States/ UTs as well as their visits to the selected districts and sub-district level units, if required.

7. Deliverables

The Consultant shall submit a detailed report indicating the following:

- (i) Status of Madarsas in the country as an alternative form of schooling and the key challenges and learnings.
- (ii) Existing infrastructure, curriculum, availability of teachers, as well as management i.e. Government, Government Aided or Private of existing Madarsas.
- (iii) Analysis of gaps in Madarsa system of education vis a vis mainstream education/ modern education as envisaged in NEP 2020.
- (iv) Analysis of key concerns faced by different stakeholders and assessment of their requirements/ aspirations from the Government.
- (v) Critical analysis of Government interventions in Madarsas so far.
- (vi) Recommendation on the phased implementation roadmap and interventions required to achieve the objective of Strengthening/ Modernisation of Madarsas.
- (vii) Assessment of the budgetary support/ financial requirements for Strengthening/ Modernisation of Madarsas and phased requirement of funds.
- (viii) Analysis of the risks identification, evaluation and prioritization of any type of risks along with suggestions on possible mitigation steps.
