

F. No. SS-15/14/2020-Scholarship-MoMA
Government of India
Ministry of Minority Affairs

11th Floor, Pt. Deen Dayal Antyodaya Bhawan,
CGO Complex, Lodhi Road,
New Delhi-110003

Dated: 28.03.2022

CORRIGENDUM

Request for Proposal (RFP) for selection of an agency for setting up a Project / Programme Management Unit (PMU) for Scholarship Division, Ministry of Minority Affairs, Government of India.

The following Corrigendum is hereby issued to the RFP document dated 14.02.2022 referred to above for 'Selection of an agency for setting up a Project / Programme Management Unit (PMU) for Scholarship Division, Ministry of Minority Affairs, Government of India:

- (i) The last date for submission of the proposals is now extended upto 20.04.2022, 05:00 PM. Wherever the same appears in RFP document, the last date and time for the bid submission is to be read as 20.04.2022 upto 05.00 PM.
- (ii) New timelines in Data Sheet under 'Section 3: Instructions to Bidders (Part II)' at page- 27 and page-28 may be read as under:

DATA SHEET (PROJECT/PROGRAMME SPECIFIC INFORMATION)

Clause No.	Particulars of data sheet
3.17	Last date & time and address for submission of proposal: (If due to any unforeseen reason, any holiday is declared on any of the due dates, then the due date will be the next working day.)
	Date: 20.04.2022
	Time: 5:00 PM
	11 th Floor, Pt. Deendayal Antyodaya Bhawan, CGO Complex, New Delhi – 110003
3.17	Opening of Technical Proposal
	Date: 22.04.2022
	Time: 4:00 PM
	11 th Floor, Pt. Deendayal Antyodaya Bhawan, CGO Complex, New Delhi – 110 003
3.17	Opening of Financial proposal
	Date: 17.05.2022
	Time: 4:00 PM
	11 th Floor, Pt. Deendayal Antyodaya Bhawan, CGO Complex, New Delhi – 110 003
3.11	Proposal validity: Proposals must remain valid for 120 days after the last date of submission i.e. 18.08.2022
7.	Expected date of commencement of consulting assignment/job: June, 2022

(iii) Point no. 1.3 under 'Section 3: Instructions to Bidders (Part II)' on page- 28 of the RFP document may be read as under:

1.3	The average annual turnover of the agency in the last 3 financial years i.e. FY 2018-19, FY 2019-20, FY 2020-21 from Government consulting. Bidders having average turnover/receipt of Rs. 20.00 crore or more from the Government Consulting Services during of the years 2018-19, 2019-20 and 2020-21 will get full marks, vis-à-vis the aspect of turnover, while the rest will get marks on proportionate basis.	10
-----	---	----

(iv) There is an inadvertent printing error in page- 13 and 14 of the RFP. The revised sheets (page- 13 and 14) are annexed.



(Aditya S. Singh)

Under Secretary to the Government of India
Tel. 011 2436 4311

ANNEXURE

justification for any aspect of the selection process will be given and that the Ministry's decisions are without any right of appeal whatsoever.

3.2.3 The Applicant shall submit its Proposal in the form and manner specified in Section 3 of the RFP. The Technical Proposal shall be submitted in the form at Section 4 of the RFP and the Financial Proposal shall be submitted in the form at Section 5 of the RFP. Upon selection, the Applicant shall be required to enter into an agreement with the Ministry, the details of the agreement will be provided after the selection of the agency.

3.3 Eligibility Criteria for the bidders

The Proposer should submit following documentary evidence on its eligibility/qualification criteria.

Note: Bidders need to ensure compliance to all the eligibility criteria.

S. No.	Parameter	Proof to be submitted
1.	The bidder must be a legal entity registered in India with valid GST registration and PAN number. The firm must be a Company, Partnership firm or Proprietorship, Firms registered under the "Limited Liability Partnership Act 2008; in existence for at least 5 years AND Bidder should have been in existence and operational continuously in India for last 5 years.	i. Self-attested copy of the Certificate of Incorporation or any other registration certificate; ii. Self- attested copy of GST registration certificate iii. Self- attested copy of PAN card
2.	The bidder should not currently be or have been debarred and / or blacklisted and / or suspended by any Central / State Government Department/any multilateral agency nor should have any litigation or enquiry pending with regards to the works executed by it, as on the date of bid submission.	Self-Declaration on Bidder's Letterhead
3.	Bidder should have an average annual turnover/receipt of minimum of ₹ 10 Crore in Government consulting services over three financial years for FY	A certificate from the CA on Government Advisory services turnover over the last three financial years including Audited Balance Sheet for FY 2018-19, FY 2019-2020 and FY 2020-2021 to verify the turnover.

	2018-19, FY 2019-2020 and FY 2020-2021.	
4.	The bidder shall have minimum manpower strength of 200 persons on its rolls.	An undertaking from HR Head of the company certifying the number of employees on firm's role
5.	The bidder must have experience of having executed at least 4 similar assignments pertaining to social sector schemes, with DBT component, of Central/State Government Ministries/ Departments.	Self-attested copies of work order, contracts or/and agreement or letter from client or copy of invoices raised to clients or/and completion certificate clearly mentioning the scope of work.
6.	An undertaking regarding the availability of the key persons whose CVs are proposed, for the entire duration of the assignment is to be submitted by the bidder.	Undertaking to be submitted on letter head of the bidder.
7.	Authorization to sign the bid	Power of attorney or duly signed authorization letter (by power of attorney holder, copy of which is to be attached)

3.4 NUMBER AND DETAILS OF KEY PERSONNEL REQUIRED: The Key Personnel shall put together a multi-disciplinary team (the "PMU Team") for undertaking this assignment. The PMU Team shall consist of the following key personnel* (the "Key Personnel"). In case of any requirement during the assignment period, the agency shall provide additional staff as per the eligibility prescribed in Para 3.3 on the same cost, terms & conditions.

3.4.1 The composition of the core team of key personnel and their respective responsibilities are specified below:

Position	Required Number	Desired Qualification and Work Experience	Indicative Job Profile
Team Lead	1	Either B.E./ B.Tech with MBA or M.Tech/MCA/MSDA with at least 10 years' experience of working in large scale e-Governance projects and minimum 3 years' experience as solution expert in data analytics. She/he should have managed at least two individual beneficiaries centric social welfare projects/schemes at National level being implemented through e-Governance and have exposure to open sources statistical/analytical predictive tools. Tableau Certified/ Experience of Data Analytics with Artificial Intelligence tools will be an added advantage.	This position is required for the purpose of overall management, stakeholder coordination (like interactions with NIC-NSP, DBT Mission, NITI Aayog PFMS, UGC, UIDAI, DFS, MeITY State/UT Governments, etc.) Assisting in preparing policy briefs, situational analysis reports and