

**F.No. 3/78/2013-PP**  
**Ministry of Minority Affairs**  
**Govt. of India**

**MINUTES OF THE 89<sup>th</sup> MEETING OF EMPOWERED COMMITTEE UNDER MULTI-SECTORAL DEVELOPMENT PROGRAMME HELD ON 1<sup>st</sup> SEPTEMBER, 2014 UNDER THE CHAIRMANSHIP OF SECRETARY, MINISTRY OF MINORITY AFFAIRS.**

The 89<sup>TH</sup> Meeting of the Empowered Committee (EC) for Multi-sectoral Development Programme (MsDP) was held on 1<sup>st</sup> September, 2014 under the Chairmanship of Secretary, Ministry of Minority Affairs, to consider and approve the project proposals with regard to the Minority Concentration Blocks (MCBs)/Minority Concentration Towns (MCTs) received from State Governments of West Bengal, Maharashtra and Odisha. A list of officials present in the meeting is annexed as annexure - I.

2. **Progress on website:** The progress of implementation of MsDP is reported on quarterly basis to the Delivery Monitoring Unit (DMU) in PMO (Prime Minister's Office) and the status of implementation of various projects in terms of funds released by the Ministry of Minority Affairs and utilized by the State/UT; number of works sanctioned, completed and works in progress is regularly monitored. These details and photographs of works are placed in the Ministry's website for transparency. State Governments/UT Administrations are required to review the implementation on quarterly basis; ensure that Central funds are released to the districts within one month of sanction; State share (wherever applicable) released along with the Central funds; ensure that the executing agencies start the construction works at the earliest, and complete the construction works within the scheduled period.

3. **Adhering to guidelines and eliminating duplication:** States/UTs should ensure that the proposals sent have the approval of the State Level Committee of MsDP / mission director of CSS concerned in order to ensure that the proposal, in terms of specification, norms, standards etc., is in accordance with the guidelines of the scheme concerned and that duplication has been ruled out. The responsibility for eliminating duplication of work and avoiding double counting of a scheme under two funding sources vested with both the district authority and the State Government. Accounts under MsDP should be maintained separately and Central Ministry concerned informed of assets created in respect of CSS topped up under MsDP.

4. **Centrally Sponsored Scheme (CSS) guidelines:** MsDP provides that there would be no change in guidelines of any existing Centrally Sponsored Scheme (CSS) under implementation in such districts for which this programme would provide additional funds. However, the provision under Indira Awas Yojana (IAY) guidelines for making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST) will not be followed under MsDP. The entire number of units sanctioned under MsDP would be given to BPL households, from minority



communities as well as other communities, in order of the serial number in the approved wait list without making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST).

4.1. **Aganwadi Centre:** Where ever Aganwadi Centre has been approved, it should be ensured to follow the norms of Ministry of Women and Child Development that the minimum area of AWC would be 600 sq. feet with a sitting room for children/women, separate kitchen, store for storing food items, child friendly toilets and space for children to play, with drinking water facility.

5. **Timely release of funds:** The sanction letters of the Ministry stipulate that funds should be released to the district/implementing agency within a month's time, but the States/UT have been generally taking much time in releasing funds to the district/implementing agency. State shares, wherever applicable, are not released along with the Central funds by some States. Prompt release of funds was advised to ensure that works are started at the earliest.

6. **Utilisation Certificate:** For release of second installment, utilization certificate (UC) is required. The UCs would need to be accompanied by QPR showing physical progress. The Utilization Certificates of the 2<sup>nd</sup> instalment should also be submitted by the States/UTs to the Ministry.

7. **Sample testing and quality control:** Quality control was to be ensured through regular and frequent field visits and by testing samples of the construction work for which funds would be sanctioned by the Ministry on receipt of request from the State concerned. All the States/UTs were advised to carry out field visits, quality control tests and review all works under MsDP to ensure that the shortcomings do not take place in their State/UT.

8. **Inclusion of Members of Parliament in State and district level committees:** Members of Parliament (MP) and Member of Legislative Assembly (MLAs) have been included in the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the committee for MsDP. MLAs are also to be nominated on the Committees by the State Government. It should be ensured that they are invited to attend the meetings of the district and State level committees.

9. **Display boards:** Para 19 of the scheme of MsDP provides for a 'display board' which should have- Name of the project/scheme printed followed by "Multi-sectoral Development Programme (MsDP), Ministry of Minority Affairs, Govt. of India." For projects with longer construction period, in addition to above, the name of implementing agency, date of sanction of the project, likely date of completion and estimated cost of the project should be printed on the display boards. States/UT should ensure this and put up a permanent display on completion of each project.



10. **General conditions applicable to projects approved by the Empowered Committee**

For approvals given by the Empowered Committee, including in-principle approvals, the Principal Secretary/Secretary of State's/UTs and the District Collectors/representatives were advised to note that the following conditions would apply to all projects under MsDP. State Government/UT administration concerned should ensure that the following have been complied with:-

**Approval of the State department concerned/Mission Director** for Centrally Sponsored Scheme (CSS) concerned have covered the following –

- (a) **Need** for having the proposal sanctioned under MsDP.
- (b) **Duplication has been eliminated.**
- (c) Proposal is as **per norms, specifications, layout design, funding norms and cost norms of the CSS guidelines** concerned.
- (d) **Separate accounts for schemes under MsDP will be maintained** and details sent to the Central Ministry concerned for maintaining proper record of assets and avoiding double counting and duplication.
- (e) **Estimates have been prepared as per Schedule of Rates (SOR)** of the State Government and have been **approved by a competent engineering department** of the State Govt.
- (f) **Staff is available** for functioning unit or will be provided for new unit.
- (g) **Recurring expenditure** would be provided by the State Government.
- (h) **Land is available and/or will be made available by the State Government in villages/locations having the highest proportion (percentage) of minority population.**

11. **Review meetings of Oversight committee in State, and State and district level committees:**

The scheme of MsDP envisages quarterly review meetings by the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the review committees for MsDP. Quarterly review meetings for State level committee/State Oversight Committee and district level Committee should be held and copy of the meeting notice should be sent to the Ministry to enable a representative to attend State Level meetings as envisaged under MsDP. It should be ensured that Members of Parliament nominated in such Committees are invited to attend the meetings.



12. **Photographs:** Photographs of completed works and works in progress indicating type of asset, name of location/village and date should be placed in the MIS-MsDP web page and officials from the State and districts were impressed upon the need to have photographs, in digital format sent by email to **Shri U.K. Sinha, Under Secretary in the Ministry-ujjwal.sinha@nic.in** . The photographs are required for release of second installment.

13. The Chairman (EC) emphasized that the benefits accrued by the implementation of MsDP should go to the Minority Communities properly. Therefore, not only location of the assets in the areas having substantial minority population is important, but it is also equally important to see that the assets created are actually imparting benefits to the minorities. The State Government was impressed upon to propose the locations of projects under MsDP accordingly.

#### **ITEM (A). West Bengal**

Project proposals in respect of MCBs of 5 districts namely, Malda, Murshidabad, Medinipur, Burdwan and Howrah of West Bengal, identified for implementation of MsDP during 12<sup>th</sup> Five Year Plan under Restructured MsDP were considered. Project proposals of 8 districts namely, South 24 Paragana, North 24 Paragana, Uttar Dinajpur, Dakshin Dinajpur, Birbhum, Darjeeling, Jalpaiguri and Cooch Behar districts could not be considered because locations of projects were not clear. It was also not clear whether the Madarsahs where infrastructures are proposed are Govt. or not.

#### **The State Government has given necessary certification for the following:-**

- All the projects have the SLC approval.
- It has been ensured that all the locations proposed have 25% minority population in its catchment area.
- Land for all the construction activities is available.
- It has been ensured that there is no duplication for the work with any schemes of the Central Govt. or a State Govt. and the concerned Director/Mission Director has been consulted in this regard.
- The cost estimates proposed for the different works/projects are as per the standardized cost derived on the basis of norms/design prescribed by the concerned Ministry for that particular work.
- The maintenance and the recurring cost related to the assets proposed in this Plan will be borne by the State Government.
- It was certified by the State Govt. that all the educational institutions (Shool/Madrasahs) proposed under MsDP Balance Plan are fully Govt. Aided, Govt. fully bears salary & other remuneration of Teaching & Non Teaching Staff. All the schemes (Dress, Mid-Day Meal, ACR etc.) of S.S.A are applicable to those institutions.





With regard to water supply projects based on arsenic filters, EC observed that already many such projects have been sanctioned but there is no feedback on their functioning and utility. Also, EC wanted to know if such arsenic filter based projects are taken up under regular water supply schemes also. EC requested the State to send these details before arsenic filter based water supply projects are taken up for consideration.

The cost of proposed hostels was decided on the basis of the cost earliest approved for hostels in West Bengal. Such hostels for which location was not clear were not approved by the EC.

Out of the total proposed projects, the EC decided to approve the projects as given below subject to the terms and conditions mentioned in the minutes, and also decided to release the 1<sup>st</sup> instalment of 50% of the central share for implementation of the projects so approved.

#### Howrah District

##### 1. Amta-I Block

S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released Rs. in lakh
1	60 bedded Construction of Minority girls hostel in Basantpur Ahmadia Girls High Madrasah	100:00	1	96.41	96.41	00	96.41	48.21
	<b>Total</b>				<b>96.41</b>	<b>00</b>	<b>96.41</b>	<b>48.21</b>

##### 2. Panchla Block

S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released Rs. in lakh
1	60 bedded Girls Hostel in Abuld Motaleb High Madrasah at Bonharishpur	100:00	1	96.41	96.41	00	96.41	48.20
	<b>Total</b>				<b>96.41</b>	<b>00</b>	<b>96.41</b>	<b>48.20</b>

#### Malda District

##### 1. Old Malda

S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released Rs. in lakh
1	60 bedded Boys Hostel in Osmania High Madrasah, KALACHAND HIGH SCHOOL and JATRADANGA K.B High Madrasah	50:50	3	96.41	144.61	144.61	289.22	72.30
	<b>Total</b>				<b>144.61</b>	<b>144.61</b>	<b>289.22</b>	<b>72.30</b>

2. Harishchandrapur-I Block								
S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released Rs. in lakh
1	60 bedded Boys Hostel in Milangarh Sajjada High Madarsah and Pema Bhaktipur K.S. High Madarsah	50:50	2	96.41	96.41	96.41	192.82	48.21
	<b>Total</b>				96.41	96.41	192.82	48.21

3. Harishchandrapur-II Block								
S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released Rs. in lakh
1	60 bedded Girls Hostel in Sonakole Kisanlal High Madarsah and Talabngrua High Madarsah	100:00	2	96.41	192.82	00	192.82	96.41
	<b>Total</b>				192.82	00	192.82	96.41

4. Chanchal-I Block								
S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released Rs. in lakh
1	60 bedded Boys Hostel at Thahaghati High Madarsah	50:50	1	96.41	48.20	48.21	96.41	24.10
2	60 bedded Girls Hostel in Chanchal Collage	100:00	1	96.41	96.41	00	96.41	48.21
3	60 bedded Girls Hostel in Kanua Bhabanipur K.R.H.N. High Madarsah	100:00	1	96.41	96.41	00	96.41	48.21
	<b>Total</b>				241.02	48.21	289.23	120.52

5. Chanchal-II Block								
S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released Rs. in lakh
1	60 bedded Boys Hostel in CHANDUA Damaipur High Madrasah & Jalalpur High Madrasah	50:50	2	96.41	96.41	96.41	192.82	48.21
2	60 bedded Girls Hostel in Goalpara High School & Dhangara Bishanpur High Madrasah	100:00	2	96.41	192.82	00	192.82	96.41
	<b>Total</b>				289.23	96.41	385.64	144.62

*(Signature)*



#### 6. Ratua-II Block

S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released
Rs. in lakh								
1	60 bedded Boys Hostel in Haripur High School	50:50	1	96.41	48.21	48.20	96.41	24.11
	<b>Total</b>				<b>48.21</b>	<b>48.20</b>	<b>96.41</b>	<b>24.11</b>

#### 7. Manikchak Block

S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released
Rs. in lakh								
1	60 bedded Boys Hostel in Sekhpura High Madrasah, Enayetpur High School & Uttar Chandipur B.P. High School	50:50	3	96.41	144.62	144.61	289.23	72.31
2	60 bedded Girls Hostel in Khosbartola Uttar Chandipur Sr. Madrasah and Manikchak N.B. High Madrasah	100:00	3	96.41	289.23	00	289.23	144.62
3	Health Sub Center at Mirpur	75:25	5	15.00	56.25	18.75	75.00	28.12
	<b>Total</b>				<b>490.10</b>	<b>163.36</b>	<b>653.46</b>	<b>245.05</b>

#### 8. Kaliachak-II

S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released
Rs. in lakh								
1	60 bedded Boys Hostel in Abbasganj High Madrasah and Achintala high Madrasah	75:25	2	96.41	96.41	96.41	192.82	48.21
	<b>Total</b>				<b>96.41</b>	<b>96.41</b>	<b>192.82</b>	<b>48.21</b>

#### 9. Kaliachak-III

S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released
Rs. in lakh								
1	60 bedded Boys Hostel in Joyenpur High School	50:50	1	96.41	48.20	48.21	96.41	24.10
2	60 bedded Girls Hostel in Baishnabnagar High School & Simultala High Madrasah	100:00	2	96.41	192.82	00	192.82	96.41
	<b>Total</b>				<b>241.02</b>	<b>48.21</b>	<b>289.23</b>	<b>120.51</b>

## • Skill Training Project of West Bengal

The EC considered the project proposals of Skill Training Programme submitted by the State Govt. of West Bengal in respect of Minority Concentration Blocks (MCBs) of 14 districts namely, Birbhum, Burdwan, Murshidabad, Nadia, Cooch Behar, North 24 Paragana, South 24 Paragana, Uttar Dinajpur, Dakshin Dinajpur, Malda, Howrah, Jalpaiguri, Medinipur, and Darjeeling identified for implementation of MsDP during 12<sup>th</sup> Five Year Plan under restructured MsDP.

Skill training will be conducted under the aegis of Alliah University by partnering with some private institutes besides some Govt. institute. The total number of courses proposed are 56 (fifty six) as per the list in the number. The project has been prepared in accordance with the M.E.S. structure. Expression of Interest for enlistment of Training Partners has already been invited through e-Tendering process, which will be finalized within August, 2014.

EC approved the skill training proposal subject to following condition:

- The proposed Training will be conducted for Modular Employable Skills (MES) which are approved by National Council of Vocational Training (NCVT). The duration of the training would be as indicated under MES and the cost indicated by DGET would be taken as benchmark.
- The institution would ensure that 75% of the trained candidates would get placement.
- Selection of beneficiaries is done in a transparent manner giving representation to all minority communities in the Block through National daily newspapers. Advertisements published in the website and Notice inviting applications to concerned Gram Panchayat Level, District Minority Officers and Block Level Officers are involved in the process.
- The payment to the skill training organization may be made based on the cost norms of the skill training as per the Directorate General of Employment & Training (DGET) of Ministry of Labour & Employment.
- List of organization shortlisted will be displayed on the website for days before finalizing them.
- An independent monitoring mechanism will be built separately.

EC decided to release the 1<sup>st</sup> instalment of 50% of the central share for implementation of the projects so approved.

Details of the proposal is given below:-

A	No. of Trainee	54900
B	No. of Trades	56
C	Cost of Training (in Rs.)	69,71,11,500
D	Certification Cost	Rs.800/- per Candidate =4, 39, 20, 000/-
E	Incentives Cost	3000 *75/100*54900 =12,35,25,000/-
	<b>Total</b>	<b>C+D+E= 86,45,56,500</b>

The list of trades is annexed.

The EC decided to consider the proposed Administrative Charges after receiving the details from the State Govt.

## • Proposal of ITIs

The Empowered Committee requested the Govt. of West Bengal to review their estimate and submit a reasonable estimate for 15 ITIs to this Ministry at the earliest.



### **ITEM (B). Maharashtra**

The Government of Maharashtra has submitted project proposals for Jalna, Parbhani and Beed Towns under MsDP with following commitment

1. The land for all construction activities is available.
2. It has been ensured that all locations proposed have at least 25% minority population in its catchment area.
3. The cost estimate proposed for different works/projects are as per the standardized cost derived on the basis of norms/design prescribed by the concerned Ministry for that particular work.
4. No duplication of the work with any scheme of the Center/ State government is occurred and in this regard concerned director/Mission Director has been consulted.
5. Maintenance and recurring cost related will be borne by the concerned department of State Government.
6. The plan proposal has been approved by the State level Committee for PM's New 15 Point Programme.

II. The State Government has proposed 50 bedded hostels in Jalna and Beed districts. Empowered Committee suggested converting proposed 50 bedded hostel into 100 bedded hostel at a cost of Rs.310.00 lakh as approved in 64<sup>th</sup> Empowered Committee meeting.

#### **(a) Jalna District:**

##### **(i) Jalna Town**

While considering the proposal of Public Library and Hostel, the Empowered Committee suggested the state government to construct the Library/ Hostel in a school/ college. The State Government representative agreed to that and assured to send a revised proposal.

The Empowered Committee decided to approve the projects as given below subject to the terms and conditions mentioned in the General conditions at point (10) of the minutes, and also decided to release the 1<sup>st</sup> installment of 50% of the central share for implementation of the projects so approved.

S.no	Name of projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total Cost	1 <sup>st</sup> installment
1.	Construction of 100 bedded boys hostel building with electrification at Noor Shah Darga Parisar	50:50	1	310.00	155.00	155.00	310.00	77.50
2.	Construction of school building and Toilet at ground floor at Gandhi Nagar and Millat Nagar	75:25	2	26.49	39.73	13.24	52.98	19.86
	<b>Total</b>				<b>194.73</b>	<b>168.24</b>	<b>362.98</b>	<b>97.36</b>



**(b) Beed District:**

**(i) Parli Town**

The Empowered Committee considered the proposal for library building and desired to know the location of the building. The State Government could not clarify whether this would be located in a school /college or anywhere else. Empowered Committee directed to clarify the position along with the abstract of cost.

The Empowered Committee decided to approve the projects as given below subject to the terms and conditions mentioned in the General conditions at point (10) of the minutes, and also decided to release the 1<sup>st</sup> installment of 50% of the central share for implementation of the projects so approved.

S.no	Name of projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total Cost	1 <sup>st</sup> installment
1.	Construction of 100 bedded boys hostel	50:50	1	310.00	155.00	155.00	310.00	77.5
2.	Construction of 100 bedded girls hostel	100:00	1	310.00	310.00	0	310.00	155.00
	<b>Total</b>				<b>465.00</b>	<b>155.00</b>	<b>620.00</b>	<b>232.5</b>

**(c) Parbhani District:**

**(i) Parbhani Town**

As the proposed projects in the districts were not found appropriate, the Empowered Committee advised the state government to submit a revised proposal keeping in view the priority sectors of MsDP.

**ITEM (C). Odisha**

The project proposals of five districts namely Sundargarh, Rayagada, Bhadrak, Gajapati and Kandhamal districts of the State of Odisha considered by the Empowered Committee. It was found that the locations of the projects were not provided. Also the cost of the projects varied at different places and no justification could be given by the State. In case of hostel buildings, it was not clear whether these were provided in a Govt. school or in a private school. The management of the hostels was also not clear. The management of the hostels was also not clear. The State could not provide the approval of SLSSC in respect of Water Supply related projects. The EC requested the State Govt. for providing of above mentioned details or to revise the proposal.





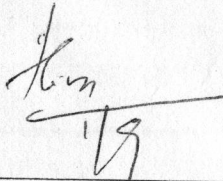
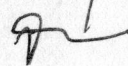
**Trades proposed for Skill- Training**

<b>Sl.No</b>	<b>Name of Trade</b>
1	Integrated Course in Hair, Skin and Make-Up
2	Cook
3	Nurshing Aides
4	BPO - Non Voice
5	BPO Voice
6	Hospitality Assistant
7	Retail Operations
8	Senior Sales Person (Retail)
9	Junior Finance Associate
10	Small Office/Home Office Coordinator
11	Computer Network Assistant
12	Computer Hardware Assistant
13	Senior Sales Person (Retail)
14	Junior Finance Associate
15	Small Office/Home Office Coordinator
16	Health Care Multipurpose Worker
17	Accounts Assistant using Tally
18	Zig-Zag Machine Embroider
19	Computerized Embroidery Techniques
20	DTP and Print Publishing Assistant
21	Driver cum Mechanic
22	Assistant Works Supervisor
23	Junior Land Surveyor
24	Senior Land Surveyor
25	Integrated Course in Hair, Skin and Make-Up
26	Hospitality Assistant
27	Accounts Assistant using Tally
28	Fruits & Vegetables Processing
29	Industrial Sewing Machine Technician
30	Assistant Works Supervisor
31	Ornamentalist - Hand Work specialist- Aplique

Trades proposed for Skill- Training	
Sl.No	Name of Trade
32	Ornamentalist - Hand Work specialist- Patch Work
33	Ornamentalist - Hand Work specialist- Combination of Different Skills
34	Apparel Finisher & Checker
35	General Duty attendant (GDA) - Supervisor
36	Soft Skills for Supervisors
37	Electrician Domestic
38	Repair & Maintenance of Personal Electronic Devices
39	Apparel Pattern Making Basic
40	Garment Construction Techniques
41	Web Designing and Publishing Assistant
42	Apparel Pattern Making & CAD
43	Advance Fashion Design
44	Fashion Design Technology
45	Apparel Production Supervision and Quality Control
46	Apparel Production Supervision
47	Tour Guide for International Tourist
48	Tourism and Travel Executive
49	Junior Marketing Associate
50	Arc & Gas Welder
51	TIG Welder
52	Sheet Metal Workers (Panels, Cabins & Ducts)
53	3D Advance Designer using ProE
54	Plumber
55	Accounting
56	Electrical Winder



**Attendance Sheet for the Empowered Committee Meeting held on 1<sup>st</sup> September, 2014 at 2:30 P.M.**

Sl. No.	Name & Designation	Department/Ministry	Contact no.	Email	Signature
1	Debojyoti Mishra IAS	Director O.B.C & Minority Community Odisha	<del>09482</del> 09438295406	debojyoti.mishra@ gmail.com	
2	V.K. Bahlle	Assistant Advisor M.D.W & S	9810067344	bahlle - vik@yaho. Co. in	
3					
4					
5					