



Summary Report

Subject: Third Party RTI Audit Summary Report for

Ministry of Minority Affairs

The Right to Information Act, which allowed the citizen unprecedented access into information under the control of public authorities, has multiple dimensions. The most known and equally widely utilized, is the straightforward filing of requests by the information seekers and the subsequent process of first and second appeals. This is the demand side of the transparency law.

The other dimension, which is the law's supply-side, is a scheme of voluntary disclosure of information by public authorities (PAs) through a variety of means, principal among which is the disclosure through websites.

Section 4 of the RTI Act provides the broad outline of the contents of the websites. Disclosures under this section are expected to: i) enable the citizen to access the information held by PAs without their having to take recourse to the provisions of RTI Act; and b) promote transparency and accountability in the functioning of the government to promote participatory governance.

We appreciate the sincere efforts of **Ministry of Minority Affairs** as Public Authority for sharing the required information on website to maintain the transparency. It has been observed during the Audit that the information relates to following areas need to be considered: -

1. The category of all disclosures related to Public Private Partnerships (PPP) needs to be "Not Applicable"

2. Valid STQC certificate needs to be uploaded on website

NPC would like to share positive feedback that in future all the required information/urls/links may be posted on website to meet the Transparency Audit Metrix.



Amitava Ray, CPIO
National Productivity Council,
New Delhi, HQ

Date: -

अमिताभ राय / AMITAVA RAY
निदेशक / Director
समूह प्रमुख (प्रशासन) / Group Head (Administration)
राष्ट्रीय उत्पादकता परिषद्
NATIONAL PRODUCTIVITY COUNCIL
(वणिज्य एवं उद्योग मंत्रालय, भारत सरकार के अन्तर्गत)
(Under Ministry of Commerce & Industry, Govt. of India)
लोधी रोड, नई दिल्ली / Lodhi Road, New Delhi

Self appraisal report for Year (2021-22)

Auditor Agency: National Productivity Council

Ministry Name: Ministry of Minority Affairs

Department Name:

Public Authority Name: Ministry of Minority Affairs

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.minorityaffairs.gov.in/sites/default/files/Chapter2_1.pdf	Fully Met	1.28	https://www.minorityaffairs.gov.in/sites/default/files/Chapter2_1.pdf
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.minorityaffairs.gov.in/sites/default/files/Chapter2_1.pdf	Fully Met	1.28	https://www.minorityaffairs.gov.in/sites/default/files/Chapter2_1.pdf
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28		Fully Met	1.28	https://www.minorityaffairs.gov.in/en/schemeandperformance/information-made-available-department
1.1.4	Function and duties	Fully Met	1.28	1.28	https://minorityaffairs.gov.in/en/schemeandperformance/information-made-available-department	Fully Met	1.28	https://minorityaffairs.gov.in/en/schemeandperformance/information-made-available-department

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://dsscic.nic.in/question/audit-1	Fully Met	1.28	https://dsscic.nic.in/question/audit-1
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter3.pdf	Fully Met	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter3.pdf
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter3.pdf	Fully Met	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter3.pdf
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter3.pdf	Fully Met	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter3.pdf
1.2.4	Exercised	Fully Met	1.54	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter4_1.pdf	Fully Met	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter4_1.pdf
1.2.5	Work allocation	Fully Met	1.54	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter4_1.pdf	Fully Met	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter4_1.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter4_1.pdf	Fully Met	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter4_1.pdf
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter3.pdf	Fully Met	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter3.pdf
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter5_1.pdf	Fully Met	1.54	https://www.minorityaffairs.gov.in/sites/default/files/chapter5_1.pdf
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.minorityaffairs.gov.in/sites/default/files/Chapter33_1.pdf	Fully Met	1.54	https://www.minorityaffairs.gov.in/sites/default/files/Chapter33_1.pdf
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://www.minorityaffairs.gov.in/sites/default/files/Chapter29.pdf	Fully Met	1.54	https://www.minorityaffairs.gov.in/sites/default/files/Chapter29.pdf
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.minorityaffairs.g	Fully Met	1.54	https://www.minorityaffairs.g

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	ov.in/sites/def ault/files/chapt er33_0.pdf https://www.m.inorityaffairs.gov.in/sites/defaul/files/chapter33_0.pdf	Fully Met	1.54	https://www.m.inorityaffairs.gov.in/sites/defaul/files/chapter33_0.pdf
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	ov.in/sites/def ault/files/chapt er33_0.pdf https://www.m.inorityaffairs.gov.in/sites/defaul/files/chapter33_0.pdf	Fully Met	1.54	https://www.m.inorityaffairs.gov.in/sites/defaul/files/chapter33_0.pdf
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	ov.in/sites/def ault/files/chapt er33_0.pdf https://www.m.inorityaffairs.gov.in/sites/defaul/files/chapter33_0.pdf	Fully Met	1.54	https://www.m.inorityaffairs.gov.in/sites/defaul/files/chapter33_0.pdf
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	ov.in/sites/def ault/files/chapt er33_0.pdf https://www.m.inorityaffairs.gov.in/sites/defaul/files/chapter33_0.pdf	Fully Met	1.54	https://www.m.inorityaffairs.gov.in/sites/defaul/files/chapter33_0.pdf
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	ov.in/sites/def ault/files/chapt er4.pdf https://www.m.inorityaffairs.gov.in/sites/defaul/files/chapter4.pdf	Fully Met	1.92	https://www.m.inorityaffairs.gov.in/sites/defaul/files/chapter4.pdf
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	ov.in/sites/def ault/files/chapt er4.pdf https://www.m.inorityaffairs.gov.in/sites/defaul/files/chapter4.pdf	Fully Met	1.92	https://www.m.inorityaffairs.gov.in/sites/defaul/files/chapter4.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	ault/files/chapter4_0.pdf https://www.mn.gov.in/sites/default/files/chapter4_0.pdf	Fully Met	1.92	ault/files/chapter4_0.pdf https://www.mn.gov.in/sites/default/files/chapter4_0.pdf
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	inorityaffairs.gov.in/sites/default/files/chapter25_0.pdf https://www.mn.gov.in/sites/default/files/chapter25_0.pdf	Fully Met	1.92	inorityaffairs.gov.in/sites/default/files/chapter25_0.pdf https://www.mn.gov.in/sites/default/files/chapter25_0.pdf
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	inorityaffairs.gov.in/sites/default/files/chapter5_0.pdf https://www.mn.gov.in/sites/default/files/chapter5_0.pdf	Fully Met	3.85	inorityaffairs.gov.in/sites/default/files/chapter5_0.pdf https://www.mn.gov.in/sites/default/files/chapter5_0.pdf
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	inorityaffairs.gov.in/sites/default/files/chapter5_0.pdf https://www.mn.gov.in/sites/default/files/chapter5_0.pdf	Fully Met	3.85	inorityaffairs.gov.in/sites/default/files/chapter5_0.pdf https://www.mn.gov.in/sites/default/files/chapter5_0.pdf
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	inorityaffairs.gov.in/sites/default/files/chapter33_0.pdf https://www.mn.gov.in/sites/default/files/chapter33_0.pdf	Fully Met	0.96	inorityaffairs.gov.in/sites/default/files/chapter33_0.pdf https://www.mn.gov.in/sites/default/files/chapter33_0.pdf
1.7.2	Composition	Fully Met	0.96	0.96	inorityaffairs.gov.in/sites/default/files/chapter33_0.pdf https://www.mn.gov.in/sites/default/files/chapter33_0.pdf	Fully Met	0.96	inorityaffairs.gov.in/sites/default/files/chapter33_0.pdf https://www.mn.gov.in/sites/default/files/chapter33_0.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.3	Dates from which constituted	Not Applicable	0	0	aul/files/chapter8_0.pdf	Not Applicable	0	aul/files/chapter8_0.pdf
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	empty https://www.m inorityaffairs.gov.in/sites/default/files/chapter8_0.pdf	Fully Met	0.96	Not Applicable https://www.m inorityaffairs.gov.in/sites/default/files/chapter8_0.pdf
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.m inorityaffairs.gov.in/sites/default/files/chapter8_0.pdf	Fully Met	0.96	https://www.m inorityaffairs.gov.in/sites/default/files/chapter8_0.pdf
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://www.m inorityaffairs.gov.in/sites/default/files/chapter8_0.pdf	Fully Met	0.96	https://www.m inorityaffairs.gov.in/sites/default/files/chapter8_0.pdf
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://www.m inorityaffairs.gov.in/sites/default/files/chapter8_0.pdf	Fully Met	0.96	https://www.m inorityaffairs.gov.in/sites/default/files/chapter8_0.pdf
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://www.m inorityaffairs.gov.in/sites/default/files/chapter8_0.pdf	Fully Met	0.96	https://www.m inorityaffairs.gov.in/sites/default/files/chapter8_0.pdf
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://minorityaffairs.gov.in/en/about-us/w	Fully Met	3.85	https://minorityaffairs.gov.in/en/about-us/w

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	ho-is--who https://minorityaffairs.gov.in/en/about-us/who	Fully Met	3.85	ho-is--who https://minorityaffairs.gov.in/en/about-us/who
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.mnoriyaffairs.gov.in/sites/default/files/chapter10_0.pdf	Fully Met	3.85	https://www.mnoriyaffairs.gov.in/sites/default/files/chapter10_0.pdf
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://www.mnoriyaffairs.gov.in/sites/default/files/chapter10_0.pdf	Fully Met	3.85	https://www.mnoriyaffairs.gov.in/sites/default/files/chapter10_0.pdf
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://www.mnoriyaffairs.gov.in/sites/default/files/chapter16_0.pdf	Fully Met	3.85	https://www.mnoriyaffairs.gov.in/sites/default/files/chapter16_0.pdf
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.mnoriyaffairs.gov.in/sites/default/files/chapter16_0.pdf	Fully Met	3.85	https://www.mnoriyaffairs.gov.in/sites/default/files/chapter16_0.pdf
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken[Section 4(2)]							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.mnoriyaffairs.gov.in/sites/default/files/chapter16_0.pdf	Fully Met	3.85	https://www.mnoriyaffairs.gov.in/sites/default/files/chapter16_0.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	er27_1.pdf https://www.m.inorityaffairs.gov.in/sites/default/files/chapter27_1.pdf	Fully Met	3.85	er27_1.pdf https://www.m.inorityaffairs.gov.in/sites/default/files/chapter27_1.pdf
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.12.3	Training of CPIO/APIO	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
Total			82	82			82	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.m.inorityaffairs.gov.in/sites/default/files/chapter11_1.pdf	Fully Met	10.00	https://www.m.inorityaffairs.gov.in/sites/default/files/chapter11_1.pdf
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.m.inorityaffairs.gov.in/sites/default/files/chapter11_1.pdf	Fully Met	10.00	https://www.m.inorityaffairs.gov.in/sites/default/files/chapter11_1.pdf
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.m.inorityaffairs.gov.in/sites/default/files/chapter11_1.pdf	Fully Met	10.00	https://www.m.inorityaffairs.gov.in/sites/default/files/chapter11_1.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	ov.in/sites/default/files/chapter1_1.pdf https://www.m.inorityaffairs.gov.in/sites/default/files/chapter1_1.pdf	Fully Met	10.00	ov.in/sites/default/files/chapter1_1.pdf https://www.m.inorityaffairs.gov.in/sites/default/files/chapter1_1.pdf
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	ov.in/sites/default/files/chapter1_1.pdf https://www.m.inorityaffairs.gov.in/sites/default/files/chapter1_1.pdf	Fully Met	10.00	ov.in/sites/default/files/chapter1_1.pdf https://www.m.inorityaffairs.gov.in/sites/default/files/chapter1_1.pdf
2.2	Foreign and domestic tours(F.No. 1/8/2012-IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://www.m.inorityaffairs.gov.in/sites/default/files/chapter1_1.pdf	Fully Met	16.67	https://www.m.inorityaffairs.gov.in/sites/default/files/chapter1_1.pdf
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://www.m.inorityaffairs.gov.in/sites/default/files/Chapter21.pdf	Fully Met	16.67	https://www.m.inorityaffairs.gov.in/sites/default/files/Chapter21.pdf
2.2.3	Information related to procurements- (a) Notice/lender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total	Fully Met	16.67	16.67	https://www.m.inorityaffairs.gov.in/sites/default/files/chapter%202022.pdf	Fully Met	16.67	https://www.m.inorityaffairs.gov.in/sites/default/files/chapter%202022.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	amount at which such procurement or works contract is to be executed.							
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://www.mnri.gov.in/sites/default/files/chapter12_0.pdf	Fully Met	6.25	https://www.mnri.gov.in/sites/default/files/chapter12_0.pdf
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://www.mnri.gov.in/sites/default/files/chapter12_0.pdf	Fully Met	6.25	https://www.mnri.gov.in/sites/default/files/chapter12_0.pdf
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://www.mnri.gov.in/sites/default/files/chapter12_0.pdf	Fully Met	6.25	https://www.mnri.gov.in/sites/default/files/chapter12_0.pdf
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://www.mnri.gov.in/sites/default/files/chapter12_0.pdf	Fully Met	6.25	https://www.mnri.gov.in/sites/default/files/chapter12_0.pdf
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://www.mnri.gov.in/sites/default/files/chapter12_0.pdf	Fully Met	6.25	https://www.mnri.gov.in/sites/default/files/chapter12_0.pdf
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://www.mnri.gov.in/sites/default/files/chapter12_0.pdf	Fully Met	6.25	https://www.mnri.gov.in/sites/default/files/chapter12_0.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	ault/files/chapt er6_0.pdf https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er6_0.pdf	Fully Met	6.25	ault/files/chapt er6_0.pdf https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er6_0.pdf
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er12_0.pdf https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er12_0.pdf	Fully Met	25.00	https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er12_0.pdf https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er12_0.pdf
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er12_0.pdf https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er12_0.pdf	Fully Met	25.00	https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er12_0.pdf https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er12_0.pdf
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er13_0.pdf https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er13_0.pdf	Fully Met	25.00	https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er13_0.pdf https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er13_0.pdf
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er13_0.pdf https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er13_0.pdf	Fully Met	25.00	https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er13_0.pdf https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er13_0.pdf
2.6	CAG & PAC paras [F No. 1/6/2011-IR dt. 15.4.2013]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://www.mnri.gov.in/sites/default/files/chapter28_0.pdf	Fully Met	50.00	https://www.mnri.gov.in/sites/default/files/chapter28_0.pdf
Total			294	294			294	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://www.mnri.gov.in/sites/default/files/chapter5_0.pdf	Fully Met	12.50	https://www.mnri.gov.in/sites/default/files/chapter5_0.pdf
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors, (c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	https://www.mnri.gov.in/sites/default/files/chapter7_5.pdf	Fully Met	12.50	https://www.mnri.gov.in/sites/default/files/chapter7_5.pdf
3.1.3	Public-private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Fully Met	2.78	2.78	https://www.mnri.gov.in/sites/default/files/chapter24_0.pdf	Not Applicable		Not Applicable
3.1.4	Public-private partnerships (PPP)- Detailed project reports (DPRs)	Fully Met	2.78	2.78	https://www.mnri.gov.in/sites/default/files/chapter24_0.pdf	Not Applicable		Not Applicable
3.1.5	Public-private partnerships (PPP)- Concession	Fully Met	2.78	2.78	https://www.mnri.gov.in/sites/default/files/chapter24_0.pdf	Not Applicable		Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	agreements.				inorityaffairs.g ov.in/sites/def ault/files/chapt er24_0.pdf			
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Fully Met	2.78	2.78	https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er24_0.pdf	Not Applicable0		Not Applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Fully Met	2.78	2.78	https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er24_0.pdf	Not Applicable0		Not Applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Fully Met	2.78	2.78	https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er24_0.pdf	Not Applicable0		Not Applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Fully Met	2.78	2.78	https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er24_0.pdf	Not Applicable0		Not Applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Fully Met	2.78	2.78	https://www.m inorityaffairs.g ov.in/sites/def ault/files/chapt er24_0.pdf	Not Applicable0		Not Applicable
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Fully Met	2.78	2.78	https://www.m inorityaffairs.g ov.in/sites/def	Not Applicable0		Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable0	0	empty	Not Applicable0	Not Applicable		
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable0	0	empty	Not Applicable0	Not Applicable		
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable0	0	empty	Not Applicable0	Not Applicable		
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.moinorityaffairs.gov.in/sites/default/files/Chapter30.pdf	Fully Met	50.00	https://www.moinorityaffairs.gov.in/sites/default/files/Chapter30.pdf
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://www.moinorityaffairs.gov.in/sites/default/files/Chapter30.pdf	Fully Met	25.00	https://www.moinorityaffairs.gov.in/sites/default/files/Chapter30.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.4.2	Information manual/handbook available in Printed Fully Met format	Fully Met	25	25.00	https://www.moinorityaffairs.gov.in/sites/https://www.minorityaffairs.gov.in/en/reports	Fully Met	25.00	https://www.moinorityaffairs.gov.in/sites/https://www.minorityaffairs.gov.in/en/reports
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://www.moinorityaffairs.gov.in/sites/default/files/chapter5_0.pdf	Fully Met	25.00	https://www.moinorityaffairs.gov.in/sites/default/files/chapter5_0.pdf
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://www.moinorityaffairs.gov.in/sites/default/files/chapter5_0.pdf	Fully Met	25.00	https://www.moinorityaffairs.gov.in/sites/default/files/chapter5_0.pdf
Total			200	200			175	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://www.moinorityaffairs.gov.in/en/reports	Fully Met	14.29	https://www.moinorityaffairs.gov.in/en/reports
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://www.moinorityaffairs.gov.in/en/reports	Fully Met	14.29	https://www.moinorityaffairs.gov.in/en/reports
4.2	When was the information Manual/Handbook last updated?							
4.2.1	Last date of Annual update	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://minorityaffairs.gov.in/en/reports	Fully Met	9.52	https://minorityaffairs.gov.in/en/reports
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://minorityaffairs.gov.in/en/reports	Fully Met	9.52	https://minorityaffairs.gov.in/en/reports
4.3.3	Location where available	Fully Met	9.52	9.52	https://minorityaffairs.gov.in/en/reports	Fully Met	9.52	https://minorityaffairs.gov.in/en/reports
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://www.mminorityaffairs.gov.in/sites/default/files/chapter33_1.pdf	Fully Met	7.14	https://www.mminorityaffairs.gov.in/sites/default/files/chapter33_1.pdf
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.mminorityaffairs.gov.in/sites/default/files/chapter33_1.pdf	Fully Met	7.14	https://www.mminorityaffairs.gov.in/sites/default/files/chapter33_1.pdf
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.mminorityaffairs.gov.in/sites/default/files/chapter33_1.pdf	Fully Met	7.14	https://www.mminorityaffairs.gov.in/sites/default/files/chapter33_1.pdf
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://www.mminorityaffairs.gov.in/sites/default/files/chapter33_1.pdf	Fully Met	7.14	https://www.mminorityaffairs.gov.in/sites/default/files/chapter33_1.pdf
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://www.mminorityaffairs.gov.in/sites/default/files/chapter33_1.pdf	Fully Met	3.57	https://www.mminorityaffairs.gov.in/sites/default/files/chapter33_1.pdf
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://www.mminorityaffairs.gov.in/sites/default/files/chapter26_0.pdf	Fully Met	3.57	https://www.mminorityaffairs.gov.in/sites/default/files/chapter26_0.pdf
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://www.mminorityaffairs.gov.in/en/schemesperformance	Fully Met	3.57	https://www.mminorityaffairs.gov.in/en/schemesperformance
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://www.mminorityaffairs.gov.in/en/schemesperformance	Fully Met	3.57	https://www.mminorityaffairs.gov.in/en/schemesperformance
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
4.5.6	Annual Report	Fully Met	3.57	3.57	https://www.mminorityaffairs.gov.in/en/reports	Fully Met	3.57	https://www.mminorityaffairs.gov.in/en/reports
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://www.mminorityaffairs.gov.in/sites/default/files/chapter32_0.pdf	Fully Met	3.57	https://www.mminorityaffairs.gov.in/sites/default/files/chapter32_0.pdf
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance	Fully Met	3.57	3.57	https://www.mminorityaffairs.gov.in/sites/default/files/chapter32_0.pdf	Fully Met	3.57	https://www.mminorityaffairs.gov.in/sites/default/files/chapter32_0.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.6	against the benchmarks set in the Citizen's Charter				aul/files/chapter3_1.pdf			aul/files/chapter3_1.pdf
4.6.1	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013] Details of applications received and disposed	Fully Met	14.29	14.29	https://www.m.inorityaffairs.gov.in/sites/default/files/Chapter26.pdf	Fully Met	14.29	https://www.m.inorityaffairs.gov.in/sites/default/files/Chapter26.pdf
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.m.inorityaffairs.gov.in/sites/default/files/Chapter26.pdf	Fully Met	14.29	https://www.m.inorityaffairs.gov.in/sites/default/files/Chapter26.pdf
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://www.m.inorityaffairs.gov.in/sites/default/files/Chapter32.pdf	Fully Met	28.57	https://www.m.inorityaffairs.gov.in/sites/default/files/Chapter32.pdf
Total			168	168			168	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.m.inorityaffairs.gov.in/sites/default/files/Chapter16.pdf	Fully Met	20.00	https://www.m.inorityaffairs.gov.in/sites/default/files/Chapter16.pdf
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.m.inorityaffairs.gov.in/sites/default/files/Chapter20_0.pdf	Fully Met	20.00	https://www.m.inorityaffairs.gov.in/sites/default/files/Chapter20_0.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HOD - (a) Date of appointment, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.moinorityaffairs.gov.in/sites/default/files/RTI18.pdf	Fully Met	20.00	https://www.moinorityaffairs.gov.in/sites/default/files/RTI18.pdf
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://www.moinorityaffairs.gov.in/sites/default/files/RTI19.pdf	Fully Met	20.00	https://www.moinorityaffairs.gov.in/sites/default/files/RTI19.pdf
Total			80	80			80	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.moinorityaffairs.gov.in/	Fully Met	25.00	https://www.moinorityaffairs.gov.in/
6.1.1	minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.moinorityaffairs.gov.in/	Fully Met	25.00	https://www.moinorityaffairs.gov.in/
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publi							
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	Not Met
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	Not Met	0	Not Met
Total			50	25			25	
Grand Total			874	849			25	824